



## Minutes of Sherburn Village Parish Council

10<sup>th</sup> June 2025

### Sherburn Village Parish Council

10/06/2025

18:00

Sherburn Community Centre

Attendees

Councillors S Mason, K Smith, G Smith, K Bell, B Kellett, & J Colledge

### Item 1 – Apologies for Absence

Councillors J Leadbitter, Da Coulthard & De Coulthard

### Item 2 – Declarations of Interest

Standard Item

Councillors J Colledge and K Smith declared an interest in item 8.

### Item 3 – Public Participation

Standard Item

No members of the public attended.

Action Items

Person Responsible

Deadline

N/A

### Item 4 – Minutes of Previous Meeting

Standard Item

The minutes of the previous parish meeting were approved by members.

### Item 5 – Matters Arising

Standard Item

none

Action Items

Person Responsible

Deadline

N/A

### Item 6 – Planning issues

Standard Item

An application for a two storey extension in Forster Avenue had been approved.

There were no new applications

### Item 7 – Police & Crime Commissioner

Standard Item

Crime figures for April were presented with updates on progress with each reported crime.

Action Items

Person Responsible

Deadline

N/A

### Item 8 – Correspondence

Standard Item

There had been an invitation received for a Dementia Awareness Day. It was agreed to place the invitation on the Parish Council noticeboard.

A request had been received to donate £350 to Sherburn Collieries Banner Group. This had been included in the budget for 2025/26 and the donation was agreed.

There had been a request from Durham County Council to replace a damaged bench in front of the Village Green. It was agreed to allow this,

Action Items	Person Responsible	Deadline
Place Dementia Awareness Day invitation on noticeboard	Clerk	13/06/2025
Donate £300 to Sherburn Collieries Banner Group	Clerk	30/06/2025
Confirm with DCC that bench may be installed	Clerk	13/06/2025

## Item 9 – Financial Matters

### Standard Item

The clerk presented a summary of the accounts up to 31/05/25, which showed that the Council's finances are in a healthy position.

The statement of accounts for 2024/25 was presented and approved.

A list of payments made to date will be presented at the July meeting.

Action Items	Person Responsible	Deadline
N/A		

## Item 10 – Sculpture in Cemetery

A preferred bidder had been appointed to cut down the poplar tree in the cemetery. A local sculptor had offered to create a sculpture from the remains of the tree. The sculptor and tree surgeon are to be requested to liaise with each other, with the start date for work to be 17<sup>th</sup> June 2025.

Action Items	Person Responsible	Deadline
Contact sculptor and tree surgeon	Clerk	13/06/2025

## Item 11 – Land behind Cooplands

Durham Wildlife Trust has been looking into possibilities to improve the land behind Cooplands, including possible funding. Their project team was developing some proposals and had identified potential funding. They had requested a map of the area.

Action Items	Person Responsible	Deadline
Send map of land behind Cooplands to Durham Wildlife Trust	Clerk	13/06/2025

## Item 12 – Traffic Calming

Councillor Mason and the Clerk had met with a resident to discuss potential improvements to road safety. Whilst this is the responsibility of Durham County Council, members are keen to encourage road safety initiatives.

There had been no progress from Durham County Council on the speed visor for that had been ordered and paid for.

Action Items	Person Responsible	Deadline
Request update on progress from Durham County Council	Clerk	13/06/2025

## Item 13 – Any Other Business

The gate to the children's play area at the Leisure Centre was faulty. The Clerk was requested to bring this to the attention of Durham County Council.

Allotments 7 and 9 were not being cultivated adequately. The Clerk was requested to contact the allotment holders to ask them to improve their plots.

There were improvements still to be made to the allotments, particularly round plot 20. It was agreed to invite allotment holders to the next Parish Council meeting on 8<sup>th</sup> July 2025.

Action Items	Person Responsible	Deadline
Check and report play area gate	Clerk	13/06/2025
Inspect allotments 7 & 9 and contact tenants	Clerk	16/06/2025
Invite allotment holders to next meeting	Clerk	16/06/2025

**Item 14 – Communications**

Approved minutes to be displayed on Notice Board and on website.  
Dementia Awareness Day invitation to be placed on Noticeboard.

Action Items	Person Responsible	Deadline
Approved minutes to be displayed on Noticeboard and Website	Clerk	13/06/2025

Next meeting – 8<sup>th</sup> July 2025 starting at 6.00 pm