



Minutes of Sherburn Village Parish Council

13th May 2025

Sherburn Village Parish Council

13/05/2025

18:30

Sherburn Community Centre

Attendees

Councillors K Smith, K Bell, J Leadbitter, B Kellett, Da Coulthard, De Coulthard & J Colledge

Item 1 – Apologies for Absence

Councillors S Mason & G Smith

Item 2 – Declarations of Interest

Standard Item

None

Item 3 – Public Participation

Standard Item

One member of the public attended during item 8.

Action Items

Person Responsible

Deadline

N/A

Item 4 – Minutes of Previous Meeting

Standard Item

The minutes of the previous parish meeting were approved by members.

Item 5 – Matters Arising

Standard Item

The VE Day event in the Community Centre had been well attended and proved to be a worthwhile event for the community. The event had been led by Sherburn Community Association, with financial support from the Parish Council. Councillors G Smith, David Coulthard and Delia Coulthard had attended. David Coulthard had helped with clearing tables and re-setting the large hall after the event

Action Items

Person Responsible

Deadline

N/A

Item 6 – Planning issues

Standard Item

There had not been an application for a two storey extension in Forster Avenue.
An application for a single storey extension in Whalton Close had been approved.

Item 7 – Police & Crime Commissioner

Standard Item

Crime figures for March were presented with updates on progress with each reported crime.

Action Items

Person Responsible

Deadline

N/A

Item 8 – Correspondence

Standard Item

There had been a request from CDALC for nominations for their forum. The Clerk will represent the Parish Council and Cllr Mason will be asked to be the member representative.

Durham County Council had asked if the Parish Council would like a Christmas tree this year. It was agreed to request one to be installed in time for the Christmas Fayre on 6th December 2025.

Action Items	Person Responsible	Deadline
Advise CDALC of forum representatives	Clerk	31/05/2025
Complete and return form to request Christmas tree	Clerk	16/05/2025

Item 9 – Financial Matters

Standard Item

The clerk presented an end of financial year summary of the accounts for 2024/25, which showed that the Council's finances are in a healthy position.

A list of payments made to date was also presented.

Action Items	Person Responsible	Deadline
N/A		

Item 10 – Insurance Premium

It was agreed to renew the policy with Zurich Municipal. The premium was lower than the previous year and well within budget.

Action Items	Person Responsible	Deadline
Send payment to Zurich Municipal	Clerk	15/05/2025

Item 11 – Progress on Football Facilities

The Clerk presented a report showing the progress in funding applications and work on the football pitch which was due to begin shortly.

Action Items	Person Responsible	Deadline
N/A		

Item 12 – Sculpture in Cemetery

A poplar tree in the cemetery needs to be cut down, as it is in danger of falling on to headstones. Planning consent had been requested, as it is in a conservation area. It was agreed to have the tree cut down to 5 or 6 feet to try to have a sculpture made from its remains. The sculptor had been invited to the meeting but was not available to attend.

Action Items	Person Responsible	Deadline
N/A		

Item 13 – Land behind Cooplands

Durham Wildlife Trust has been looking into possibilities to improve the land behind Cooplands, including possible funding. Further details had not yet been received.

Action Items	Person Responsible	Deadline
N/A		

Item 14 – Communications

Approved minutes to be displayed on Notice Board and on website

Action Items	Person Responsible	Deadline
Approved minutes to be displayed on Noticeboard and Website	Clerk	16/05/2025

Next meeting – 10th June 2025 starting at 6.00 pm