



## Minutes of Sherburn Village Parish Council

10<sup>th</sup> September 2024

Sherburn Village Parish Council		
10/09/2024	18:00	Sherburn Community Centre
Attendees	Councillors S Mason, K Smith, G Smith, Da Coulthard, De Coulthard & D Hall	

Item 1 – Apologies for Absence	
Councillors J Leadbitter, J Colledge & A Leary	

Item 2 – Declarations of Interest	
	Standard Item
None	

Item 3 – Public Participation		
	Standard Item	
Rev Anne Robertson attended as an observer		
Action Items	Person Responsible	Deadline
N/A		

Item 4 – Meeting with football clubs		
Andrew Brown represented Durham Rangers FC; Geoff Arnott represented Sherburn Village WMC FC and Sherburn FC. There are no major concerns, but the showers are still in need of repair. The Clerk is to get in touch with the supplier to arrange for these to be repaired.		
Action Items	Person Responsible	Deadline
Contact supplier to repair showers	Clerk	20/09/2024

Item 5 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were approved by members.	

Item 6 – Matters Arising		
	Standard Item	
The number of dwellings agreed for the Moorland View development had originally been 120 in 2016. This number was increased to 132 in 2020 and the amount of funding from s 106 was increased accordingly.		
Action Items	Person Responsible	Deadline
N/A		

Item 7 – Planning issues	
	Standard Item

An application to renew windows in Byers Garth had been refused.  
There had been a retrospective application for the retention of a garden shed in Blair Close; an application for tree surgery in Front Street and an application for change of use from a communal building to residential in Attlee Square.

### Item 8 – Police & Crime Commissioner

	Standard Item	
Crime figures for July were presented. Members asked if the Police and Crime Commissioner could be invited to a future meeting of the council.		
Action Items	Person Responsible	Deadline
Invite Police and Crime Commissioner to future meeting	Clerk/Cllr Mason	30/09/2024

### Item 9 – Correspondence

	Standard Item	
No correspondence of note had been received		
Action Items	Person Responsible	Deadline
N/A		

### Item 10 – Financial Matters

	Standard Item	
The clerk presented: <ul style="list-style-type: none"><li>• A summary of the accounts for 2024/25, which showed that the Council’s finances are in a healthy position.</li><li>• A list of all payments made up to 9<sup>th</sup> September 2024</li><li>• Outturn forecast for 2024/25</li></ul>		
Action Items	Person Responsible	Deadline
N/A		

### Item 11 – Newsletter

There had been some positive comments about the newsletter. Particularly that it looked more professional than the previous one and that it was good to see how much is going on in the village. It was a bit heavier to deliver and newspaper delivery bags may need to be provided next time. It was agreed that the next Newsletter would be issued in Spring 2025.		
Action Items	Person Responsible	Deadline
Research costs of providing newspaper delivery bags	Clerk	30/09/2024

### Item 12 – Football facilities for 2024/25

There had been an inspection of the football pitch carried out by a representative of Durham Football Association. The pitch is deemed to be poor and there is funding available from the Football Foundation for improvements. The funding from the Football Foundation would amount to £12,800 over 6 years. This funding would have to be matched by £6,400 from the Parish Council or the football clubs. Members asked for a report on what options would be available for the clubs and the Council to provide this funding		
Action Items	Person Responsible	Deadline
Report on options for match funding for improvements to football facilities	Clerk	30/09/2024

### Item 13 – Christmas Fayre

The Christmas Fayre will take place on 30<sup>th</sup> November 2024, with the lighting of the Christmas tree scheduled for 4 p.m. The Council agreed to contribute up to £300, included in its annual budget, to the Community Association.

Father John Fisher had agreed to bless and light the tree.

Action Items	Person Responsible	Deadline
N/A		

#### Item 14 – Remembrance Service

Remembrance service will take place on 10<sup>th</sup> November 2024. More orders of service are needed than last year. It was agreed to print 200 copies which will include the hymn words and to remove the date, so that they can be used every year.

It was agreed that the Parish Council would donate up to £300, included in its annual budget, to the Community Association.

Action Items	Person Responsible	Deadline
Re-design Order of Service	Clerk	30/09/2024
Print Orders of Service	Clerk	31/10/2024

#### Item 15 – Outdoor Gym

The Outdoor Gym had been installed ahead of schedule. It was agreed that members would meet at the gym to have a photograph taken to use on social media, the Council's website and future newsletters.

Action Items	Person Responsible	Deadline
Take photographs and publish on Council's social media	Clerk	13/09/2024

#### Item 16 – Traffic Calming

There had been no further updates since the last meeting

Action Items	Person Responsible	Deadline
N/A		

#### Item 17 – Communications

Approved minutes to be displayed on Notice Board and on website

It was agreed to add Father John as an administrator on the "Sherburn Village Friends" Facebook pages. There was no longer a need to change the name of the pages to "Sherburn Village Parish Council".

Action Items	Person Responsible	Deadline
Approved minutes to be displayed on Noticeboard and Website	Clerk	30/09/2024
Amend admin on Facebook	Clerk	30/09/2024

Next meeting – 8<sup>th</sup> October 2024 starting at 6pm