



## Minutes of Sherburn Village Parish Council

14<sup>th</sup> May 2024

### Sherburn Village Parish Council

14/05/2024

19:00

Sherburn Community Centre

Attendees

Councillors J Leadbitter, K Smith, G Smith, Da Coulthard, De Coulthard, J Colledge, A Leary & D Hall

### Item 1 – Apologies for Absence

Councillor S Mason

### Item 2 – Declarations of Interest

Standard Item

None

### Item 3 – Public Participation

Standard Item

There were no members of the public present.

Action Items

Person Responsible

Deadline

N/A

### Item 4 – Minutes of Previous Meeting

Standard Item

The minutes of the previous parish meeting were approved by members.

### Item 5 – Matters Arising

Standard Item

None

Action Items

Person Responsible

Deadline

N/A

### Item 6 – Planning issues

Standard Item

There had not been any planning applications since the previous meeting.

### Item 7 – Police & Crime Commissioner

Standard Item

There had not been any correspondence from the PCC. The monthly figures for March were not up to date, so were not presented.

Action Items

Person Responsible

Deadline

N/A

### Item 8 – Correspondence

Standard Item

Correspondence had been received from Cooplands about the land to the rear of their shop, asking what the council's intentions are for the land. It was agreed to offer the land to Cooplands for sale.

Action Items	Person Responsible	Deadline
Contact Cooplands re: land	Clerk	31/05/2024

### Item 9 – Financial Matters

Standard Item

The clerk presented:

- A summary of the accounts for 2024/25, which showed that the Council's finances are in a healthy position.
- A list of all payments made up to 9<sup>th</sup> May 2024

It was agreed that the insurance with Zurich be renewed.

It was requested that financial outturn estimates to 31<sup>st</sup> March 2025 be presented at future meetings

Action Items	Person Responsible	Deadline
Renew insurance with Zurich	Clerk	20/05/2024
Present financial outturn estimates to 31 <sup>st</sup> March 2025	Clerk	11/06/2024

### Item 10 – Planters

Plants had been ordered from the usual supplier. They were due for delivery on 15<sup>th</sup> May at 7:30. Cllrs Leadbitter and Da Coulthard were to meet the supplier and volunteers were requested to attend from 9:00 to help with the planting and watering.

Action Items	Person Responsible	Deadline
N/A		

### Item 11 – Newsletter timeline

Articles had been received from Durham Area Youth and Father John. No other articles had been received yet. It was agreed that the newsletter distribution will be put back one week to week commencing 24<sup>th</sup> June 2024. A final version will be circulated on 3<sup>rd</sup> June 2024, with the printing to be requested on 10<sup>th</sup> June 2024

Action Items	Person Responsible	Deadline
Request articles from Sherburn Community Association, Durham City Gymnastics and Parish and County Councillors again.	Clerk	17/05/2024

### Item 15 – Communications

Approved minutes to be displayed on Notice Board and on website

Action Items	Person Responsible	Deadline
As above	Clerk	17/05/2024

Next meetings –

28<sup>th</sup> May 2024 starting at 6.00 p.m. – Annual General Meeting

28<sup>th</sup> May 2024 starting at 6.30 p.m. – Public Meeting

11<sup>th</sup> June 2024 starting at 7pm – regular Parish Council meeting