



Minutes of Sherburn Village Parish Council

10th October 2023

Sherburn Village Parish Council

10/10/2023

19:00

Sherburn Community Centre

Attendees

Councillors S Mason, J Leadbitter, Da Coulthard, De Coulthard, K Smith & G Smith

Item 1 – Apologies for Absence

Councillors A Leary, D Hall & J Colledge.

Item 2 – Declarations of Interest

Standard Item

none

Item 3 – Public Participation

Standard Item

There were no members of the public present.

Action Items

Person Responsible

Deadline

N/A

Item 4 – Update from Durham Area Youth

Standard Item

Stephen Davison presented an update on the work of Durham Area Youth in the village. Participation has increased over the last quarter and feedback from children and parents has been very positive.

Item 5 – Minutes of Previous Meeting

Standard Item

The minutes of the parish meeting, held in July 2023 were approved by members. The meeting scheduled for September had not taken place as the quorum was not met.

Item 6 – Matters Arising

Standard Item

None

Action Items

Person Responsible

Deadline

N/A

Item 7 – Planning issues

Standard Item

Applications had been received for alterations to properties in Smith Close and Park House Gardens.

Item 8 – Police & Crime Commissioner

Standard Item

The Clerk presented crime figures for the village for the months of June, July and August.		
Action Items	Person Responsible	Deadline
N/A		

Item 9 – Correspondence		
Standard Item		
Correspondence had been received from Brandon and Byshottles Parish Council, inviting members to a Chairman’s evening.		
Action Items	Person Responsible	Deadline
N/A		

Item 10 – Financial Matters		
Standard Item		
The clerk presented a summary of the accounts for 2023/24, which showed that the Council’s finances are in a healthy position.		
Action Items	Person Responsible	Deadline
N/A		

Item 11 – Request for Donation – Sherburn Village Bowling Club		
The Parish Council has sponsored some of the bowling club’s competitions since it was established in 1989. The club had requested a small increase in the donation. It was agreed to donate £200.		
Action Items	Person Responsible	Deadline
Send payment to Sherburn Village Bowling Club	Clerk	31/10/2023

Item 12 – Newsletter		
Cllr Mason confirmed the initial draft of the newsletter would be circulated for comments		
Action Items	Person Responsible	Deadline
Circulate draft newsletter	Clerk	13/10/2023

Item 13 – Cemetery update		
It was agreed that the Council would order 10 vases for the memorial area. A new price structure was agreed. It was also agreed to have the new area, to be reserved for the burial of ashes to be consecrated. The soil heap was getting full and it needs to be cleared again. It was agreed to contact Chris Tindale to clear it.		
Action Items	Person Responsible	Deadline
Publicise new prices for memorial vases and burial of ashes in new area	Clerk	10/11/2023
Arrange for the consecration of the land	Clerk	30/11/2023
Mark out new area for plots	Clerk	30/11/2023
Contact Chris Tindale to clear soil heap.	Clerk	10/11/2023

Item 14 – Land behind Cooplands		
It was confirmed that Durham Area Youth had handed back ownership of the land. It was agreed that the area should be cleared and covered with pebbles.		
Action Items	Person Responsible	Deadline
Contact contractor to give a quote for clear the area	Clerk	10/11/2023

Item 15 – s106 Application		
It was agreed to help the football clubs apply for funding for improvements to their changing facilities. Estimates were required for goal posts on the area next to the football pitch.		
Action Items	Person Responsible	Deadline

Get estimate for goal posts	Clerk	31/10/2023
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Item 16 – Christmas Fayre

The Christmas Fayre is to be held at 1 p.m. on 2nd December 2023. It was agreed that the council would give a donation to the Community Association to assist with staff wages and hall hire.

Action Items	Person Responsible	Deadline
N/A		

Item 17 – Remembrance Service

The Remembrance Service will take place on Sunday 12th November 2023. It was agreed to donate towards the provision of scones and sherry. A vicar has been booked and the Salvation Army are to be asked to provide music for hymns.

Action Items	Person Responsible	Deadline
Confirm arrangements with Salvation Army	Clerk	03/11/2023

Item 18 – St Mary's Church

The Chair and Clerk had met with the new vicar, Father John Fisher. It was agreed that the Parish Council and the church should look for opportunities to work together, along with the Community Association.

Action Items	Person Responsible	Deadline
N/A		

Item 19 – Communications

Approved minutes to be displayed on Notice Board and on website
New pricing structure for the cemetery to be uploaded to the website and to be emailed to Funeral Directors.

Action Items	Person Responsible	Deadline
N/A		

Next meeting – 14th November 2023 starting at 7pm